



BROTHER RICE

H I G H S C H O O L

TRANSCRIPT RELEASE FORM

Student Name _____

Graduation Year _____

Today's Date _____

Counselor Name _____

GENERAL RELEASE AUTHORIZATION

I request that Brother Rice High School release a copy of my official transcript as communicated via electronic or written means. Information sent may include grades, subjects, grade point average, and class rank. Please note: this release covers all applications, scholarships, recruitment, and other requests, with the exception of the military. See below for information about the military.

Student Signature

Parent Signature (required if student is under 18)

MILITARY RELEASE AUTHORIZATION

I request that Brother Rice High School release a copy of my official transcript as indicated below. Information sent may include grades, subjects, grade point average, and class rank.

Name / Recipient: _____

Address, Website, or Email: _____

Student Signature

Parent Signature (required)

*** In addition to signing this form, you MUST email your counselor for the following transcript requests:**

- **If you are applying via the school specific website (not Common App). Please indicate the name(s) of the school(s) and the deadline.**
- **If you are applying for a scholarship. Please include the name of the scholarship, the deadline, any required forms, and the method of submission.**

***Reminder: Brother Rice does NOT send standardized test scores.**

***Any transcript request must be submitted 10 school days before your earliest deadline.**

For office use only:

Received by: _____ Date: _____

For office use only:

Sent by: _____ Date: _____ Electronic ____ Mailed ____ Student Pick-up ____